

**Denali Family Services
Peer Support Specialist
Position Description**

Mission

Supporting children and families through individualized community based services.

Section I

Name:		Organization:	Denali Family Services
Job Title:	Peer Support Specialist	Department:	TIP
FLSA Status:	Overtime Eligible	Supervisor:	TIP Supervisor
Date:	December 2011	Position Status:	Part Time
Position Location:	Anchorage	OES Job Code:	

Section II

Summary Position Statement:

A Peer Support Specialist uses his or her personal history and experience with behavioral health challenges to support, guide, coach, and mentor adolescents and young adults who are transitioning into independence.

This position is responsible for observing policies, procedures and safeguards to protect the privacy of health information in compliance with the HIPAA Privacy (Privacy Rule).

Section III

Essential Functions of the Position:

- Peer support includes the following:
 - Using your experience of recovery to help a young person succeed
 - Collaborating with the young person's team to support recovery and independence.
 - Providing one-on-one or group activities designed to share experiences, build relationships, enhance competency, and develop community living skills.
 - Maintaining frequent contact with the young person in order to provide support and guidance.
 - Encouraging the young person's participation in wellness and recovery activities.

Section IV

Position Requirements:

Minimum Qualifications:

- At least 18 years of age
- GED or High School diploma
- Competence to provide peer support services by virtue of 1) having experienced or witnessed behavioral health issues in your life or in your family and 2) a willingness to share this experience to support others
- Understanding of the behavioral health service delivery system based on your experience as a consumer or family member

Knowledge, Skills & Abilities:

- Ability to interact positively and professionally with consumers, families, and colleagues
- Ability to read, write, and speak English
- Ability to complete service documentation for billing

Physical Requirements: Ability to engage in sedentary and physical work, such as consumer and agency activities. Ability to communicate verbally, both in person and over the telephone.

Working Conditions: Work is performed in a community mental health center office setting and in the community.

Other Requirements: Ability to obtain CPR and First Aid certification; maintain satisfactory criminal background record, have a negative TB test.

Disclaimer:

This Position Description reflects Denali Family Service's best effort to describe the essential functions and qualifications of the job described. It is not an exhaustive statement of all the duties, responsibilities, or qualifications of the job. This document is not intended to exclude an opportunity for modifications consistent with providing reasonable accommodation. This is not intended to be a contract. Your signature indicates you have read this Position Description and understand the essential functions and qualifications of the job.

Signature: _____ Date: _____